

## SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **REGISTERED PROFESSIONAL NURSE**

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Jurisdictional Class: **Non-Competitive**

Date Adopted: **RPN unknown; RPN-School Sept. 10, 1984**

Date Revised: **School and county specs merged June 18, 1999**

Jurisdictions:

Union Status: **County: CSEA**

Pay Grade: **17**

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**DISTINGUISHING FEATURES OF THE CLASS:** Performs professional nursing services in accordance with professional practices, special orders from physicians and established rules and regulations. General assignments are received from a superior professional nursing personnel or a school physician. Assignments concerning patient care are usually given directly by a physician. Registered professional nurses are expected to perform routine duties without detailed instructions. Supervision may be exercised over licensed practical nurses and other employees. Does related work as required.

**TYPICAL WORK ACTIVITIES (Illustrative Only):**

Prepares and applies dressings, gives medication and nursing treatment as prescribed by physicians;  
Responsible for observing symptoms and carrying out diagnostic procedure ordered by the physician;  
Carries out therapeutic treatments as ordered by the physician, including the giving of medications;  
Takes vital signs and changes bandages and dressings;  
Instructs patient or members of patient's family in regard to patient's diet, health habit, the carrying out of treatment at home, and rehabilitative measures as authorized by the physician;  
Makes contact with appropriate welfare or health agencies as necessary to assure the patient needed service or follow-up care;  
Performs related services for patients in the prevention of illness and the attainment of maximum health;  
Assists in physical, visual and auditory screening examinations;  
May administer first aid and emergency treatment;  
Prepares and maintains health records;  
Assists at immunization clinics;  
Prepares records and reports as required.

**WHEN WORKING FOR A PUBLIC SCHOOL MAY ALSO:**

Inspects the school plant, playground and cafeteria and reports on general safety and sanitary conditions;  
Orders, inventories and oversees the storage of first aid and related health supplies and equipment;  
Consults with attendance teachers and staff members concerning a variety of health factors related to non-attendance and communicable disease.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES and PERSONAL CHARACTERISTICS:** Good knowledge of nursing principles and techniques and their

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relation to medial and surgical practices; good knowledge of materia medica, sanitation, personal hygiene, and dietetics; skill in the application of nursing techniques and practices; ability to carry out successfully the therapeutic measures prescribed; ability to follow technical oral and written instruction; ability to keep records and make reports; ability to get along well with patients, physicians and others; good observation; mental alertness; firmness; cheerfulness; patience; emotional stability; sympathetic attitude toward the sick.

**MINIMUM QUALIFICATIONS:** Graduation from a New York State registered or regionally accredited school of nursing.

**SPECIAL REQUIREMENTS:**

1. Possession of a current New York State license to practice as a registered professional nurse;
2. This class requires extensive travel. Incumbents will be required to possess a valid, appropriate level, New York State operator's license, or otherwise demonstrate the ability to meet the travel needs of the job.

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